



**AGENDA**  
**St Mary's PTFA**  
**Bure Farm Pub**

**8:00 pm February 27th 2020**

1. **Apologies:** Miss Pickering, Miss Grant, Melissa Knowles, Ruth Nixon, Lawrence Gain, Gianni Refalo, Lisa Varndell  
& **Welcome:** Chris West, Nina Henderson-Andrade, Lesley Chipperfield, Sue Holton, Elena Messineo,
2. **Minutes of previous meeting and any matters arising**
3. **Treasurer's Report**  
Just waiting for Y3 cake sale money to be counted and banked.
4. **Event Review**
  - Children's Raffle – last prize (ice cream party) on 25/2 went very well and the children loved it!
  - Feb 11th Cinema night
    - Separating the EYFS children didn't seem to help.
    - Nina will speak to Miss Pickering re availability of hall for next cinema night (as the new after school club will have started). If we are able to use the hall we will need to think about how we run the next cinema night.
5. **Future Plans**
  - March 18th-20th Mother's Day sales
    - 130 gifts left over from past years (although some of these may have to be 'doubled up' to make a suitable gift for price charged) and agreed 200 needed. Nina will source these and Tina has kindly offered to wrap (Lesley, Ruth, Melissa happy to assist with wrapping).
    - We agreed that we will try and purchase gifts in the sales ready for next year.
  - Summer Fete Raffle
    - Will start prize requests in March as in previous years. Melissa to help Lesley.
  - We discussed coming up with a new event that might reach out to different families in our school community. We will continue to brainstorm ideas on events that would work for us.
  - Easter Egg Hunt April 22<sup>nd</sup>
    - Lesley to purchase the eggs
  - Cream Tea and Crafts May 15<sup>th</sup>
    - In hand (Lesley, Ruth, Melissa) but Nina to check with Miss Pickering that we can use the hall on this day in view of the new after school club.
6. **Updates from other committee members**
  - None
7. **Correspondence**
  - Elena has received forms from HSBC to set up Telephone Banking.
8. **Any Other Business**
  - Looking at alternating PTFA meeting day each month as Tuesday no longer works for everyone – to be discussed at next meeting when more attendees can give their view.
  - 2 new football kits have been requested by the school. Chris will organise quotes and let us know what these are.
  - Discussed Mrs Horton's quiz night on March 28<sup>th</sup> as it would be nice to have 1 or 2 PTFA teams (max 4 in a team) to support the event.
  - Creating a dropbox account for PTFA docs
    - Elena will create a dropbox account for our files, receipts etc.
  - Headphones for Y4 programme
    - Nina / Chris arranging purchase of these.
  - MPLC film license renewal
    - We will renew the MPLC license for another year – Melissa arranging.
  - Message to parents about idling at pick up/drop off
    - Chris advised signs in office ready to go up

- Playground equipment for EY
    - The work has been completed and children are now able to enjoy the equipment.
  - Cherwell Lottery
    - Elena will speak to Miss Pickering as could be quite profitable for the PTFA.
  - Environmental impact plan
    - Didn't discuss enough, need a concrete plan going forward on things we would like to change.
  - Joules seconds sales- Melissa will contact for potential dates.
  - Bags2school- Ruth to contact for a spring date
    - We have a date the last week of April. The bags will be sent out before the Easter break and we will collect when we return. Will set up gazebo on the lawn near grounds entrance again. Still discussing if we will be offering a prize for the most donated.
9. **Tabled Business**
- Other non-financial goals- not discussed.
  - **PTFA meetings - March 10th, April 21st, May 19th.**