



**St Mary's Catholic Primary School
Parent, Teacher and Friends
Association
Registered Charity Number 1048703**

ANNUAL GENERAL MEETING

Monday 9th October 2017, 8:00pm, Year 3/4 Classroom

AGENDA

- 1. Persons in attendance** – Lawrence Gain, Nina Henderson-Andrade, Elena Messineo, Toby Miller, Danielle Mulick, Ruth Nixon, Melissa Knowles, Lesley Chipperfield, Sarah Dewar, Miss Grant, Miss Pickering, Miss Duncan, Peter Ngaihte, Shan Sai, Darren Collins, Tim Moore and Chris West.
- 2. Apologies for absence** – Tina Pearce and Helen Johnson
- 3. Chairperson's Report for 2016/2017**
Thank you's go to Gerrard & Catherine Newgent, Mel Ayres, Liz Snipe, Graham & Shelley Forsyth, Paula Gain, Tina Pearce, Chirsteen Carey, Katy Gore, Ellen & Nick Conway, Dani Cope, Sam Connor, Mark Brown, Ivana Collins, Helen Johnson, Mandy Flack, Agi, Caroline Conlon, Elspeth Morgan, Emma Carr, Kate Cotter, Katie Guinan, Kelly Holden White, Sharon Telford, Stephen And Catherine Mitchell.
- 4. Treasurer's Report for Year Ending 30th September 2017**
– Please see attached
- 5. Re-Adoption of Current Constitution** - Agreed
- 6. Nomination and Election of New Committee:**

Chairperson: Nina Henderson-Andrade

Vice Chairperson: Lawrence Gain including 100 Club/Unity Lotter

Secretary (inc PR/Marketing): Melissa Knowles and Lesley Chipperfield

Treasurer: Elena Sozzi

Uniform Sales Coordinator: Sarah Dewar and Lesley Chipperfield

Website and Social Media: Darren Collins

Newsletter Coordinator: Christopher West

Cake Sale Coordinator: Danielle Mulick and Melissa Knowles

Other Committee Members:

Miss Pickering and Laura Grant

7. St. Mary's School Wish List for this Academic Year (and beyond)

The remaining school playgrounds are to be resurfaced over the next several weeks. The playgrounds will then require line painting and new furniture on them and this is what the majority of on funds will be spent on. After a large investment on IT over the summer, the School are also looking to try and replace the existing Wi-Fi network at the school and this could be another thing along with the proposed refurbishing of the school toilets.

8. Forthcoming Events to plan for:

Christmas Cards – Done by the children and Katy and Melissa are managing this. Huge thank you goes to Katy in this her last doing these Christmas cards

Cinema Night – 7th November – The letters/returns slips are to go out the week before half term and we need to nominate someone to collate the return slips. Monies to be collected daily as we are not allowed to store money at the school. We have the license and need to order a DVD copy of the film for the Tuesday. Popcorn and snacks still to be purchased

Bingo Night – 10th November – Darren comparing the night and looking into getting a virtual bingo machine so we can use the schools large white board. To be check –tickets/bingo cards, prizes dabbers, Elena to do pizza's on the night with the help of Sarah and Tim. Miss Pickering and Miss Grant will be on the door selling bingo tickets and raffle tickets? Free children's Bingo games as last year, prizes? Lesley has the big bingo raffle prizes already sorted.

Christmas Discos - December 18th. DJ is booked 3:30-5:00 and 5:15-6:45.

Christmas Fayre – 2nd December joint parish and school event, JP II Centre. To be confirmed at next meeting. PTFA to try and be at the next Parish Fundraising meeting on the Tuesday 19th October.

Upper KS2 Carol Concert – Church, December 13th - volunteers needed to serve teas, coffee, mulled wine, mince pies etc on the night.

Boo-Hoo day - For the first day back after the summer holidays.

Mother's day - Afternoon Tea for some time near Mother's Day. Bicester Buffets to provide the Teas for the event. Melissa to look at dates.

Ladies Night - mini treatments offered and stalls, charge them £5 and then supply some food, but they can bring their own wine.

9. Any other business

Next meeting 6th November 8pm Bure Farm Pub

Parish Fundraising meeting on the Tuesday 19th October 7:30pm
